



# NORTH SOUND BEHAVIORAL HEALTH ADMINISTRATIVE SERVICES ORGANIZATION

## BOARD OF DIRECTORS MEETING MINUTES

November 14,  
2019

### Board of Directors Members present:

- Jill Johnson, North Sound Behavioral Health Administrative Services Organization Board of Directors Meeting Chair; County Commissioner, Board of Island County
- Regina Delahunt, Whatcom County Health Department Director; designated alternate for Jack Louws, County Executive
- Darcy Cheesman, Snohomish County Council Legislative Aid; designate alternate for Sam Low, County Council Member
- Pat O'Maley Lanphear, North Sound Behavioral Health Administrative Services Organization Advisory Board (AB) Chair, Snohomish County
- Barbara LaBrash, San Juan County Coordinator; designated alternate for Jamie Stephens, County Council Member
- Cammy Hart-Anderson, Snohomish County Human Services; designated alternate for Dave Somers, County Executive
- Nicole Gorle, Legislative Analyst; Snohomish County, designated alternate for Stephanie Wright, Snohomish County Council
- Ken Dahlstedt, County Commissioner; Board of Skagit County
- Anne Deacon, Whatcom County Human Services Manager; designated alternate for Rud Browne, Whatcom County Council
- Russell Wiita, Snohomish County Council Legislative Aid, designated alternate for Nate Nehring, County Council Member

### North Sound Behavioral Health Administrative Services Organization (BH-ASO) staff present:

- Joe Valentine, Executive Director, North Sound BH-ASO
- Darrell Heiner, Accounting Specialist, North Sound BH-ASO
- Charles DeElena, Compliance Officer/Project Manager, North Sound BH-ASO
- Michael McAuley, Clinical Manager, North Sound BH-ASO
- Joanie Williams, Administrative Manager/Clerk of the Board, North Sound BH-ASO

### Guests present:

No guests were present

### Call to Order and Introductions – Chair Johnson

The Chair called the meeting to order and initiated introductions

### Revisions to the Agenda – Chair Johnson

The Chair asked if there were revisions to the Agenda, there were none

### Approval of the October 10<sup>th</sup>, 2019, Minutes, **Motion #19-61** – Chair Johnson

Regina Delahunt moved the motion for approval, Ken Dahlstedt seconded, all in favor, motion #19-61 carried.

### Comments & Announcements from the Chair

Chair Johnson said the groundbreaking ceremony for the new facility went well. The foundation is anticipated to be poured within the next week.

**Reports from Members**

- **Snohomish County**
  - Cammy Hart-Anderson: Snohomish County received an invitation from Accountable Community of Health (ACH) to participate in a phone call to expand trauma informed care practices throughout the region. Other counties in the region had representatives on the call. Snohomish County has Trauma Informed Services in 30 schools, 10 school districts and 40 community agencies. Snohomish county is in the process of becoming trauma informed as a department.
- **Whatcom County**
  - Regina Delahunt: The governor visited Whatcom County last week. Talks took place about the funding for the crisis stabilization facilities. The Governor seemed to understand the county's dilemma; his staff were taking copious notes and informed Whatcom County that they would look into the concerns and noted this is not what they had intended.
- **Whatcom County**
  - Anne Deacon: The county stepped in to assist one of the school districts, a Drug Free Community Grant was awarded; the county is now receiving thank you cards.
- **San Juan County**
  - Barbara Labrash: Orcas Island Prevention Coalition was awarded a Drug Free Community Grant; \$625,00 over 3 years.
- **Skagit County**
  - Ken Dahlstedt: The work is continuing on the Evaluation and Treatment Facility project.
  - There was another recent school shooting. The county is working with the schools to continue to provide mental health workers in the school system.
- **Island County**
  - Jill Johnson: Island county is using some of their 1/10<sup>th</sup> of 1% monies for school based mental health counselors. One of the school districts hired the county's mental health worker, which is positive. Island County has been very present in the schools and wants to ensure they have the financial tools to meet the mental health needs of the kids.

**Comments from the Public**

The Chair asked if there were no comments from the public, there were none.

**Report from the Advisory Board**

The Advisory Board Chair gave the Report from the November 5<sup>th</sup> Advisory Board Meeting. Legislative priorities were one of the topics discussed which included the following:

- Housing
- Operating support for North Sound Region's new behavioral health facilities
- Involuntary Treatment Act (ITA) hearing court costs
- Residential treatment transition services

The draft 2020 Advisory Board Advocacy priorities were reviewed and discussed during the meeting as well which included:

- Supportive housing
- Transition services
- ITA
- Funding for coordination of services
- Crisis services



**Report from the Executive Director**

Joe Valentine gave the report from the Executive Director and covered the following topics:

- State Auditors Special Audit (update)
- Integrated Managed Care Planning (update)
  - Health Care Authority (HCA) ASO Audits
  - Interlocal Leadership Structure (ILS)
  - Joint Operating Committee (JOC)
  - Early Warning Workgroup
  - Crisis Services
  - ASO Provider Meeting
- BH-ASO Legislative Priorities
- North Sound Federal Medication Assisted Treatment Prescription Drug and Opioid Addiction Grant (MAT-PDOA)
- Opioid Reduction Planning
- Health Care Authority BHO Close out Audit

**NS BH-ASO Quarterly Compliance Report**

- Charles DeElena, North Sound BH-ASO Compliance Officer

The Compliance Officer gave the Quarterly Compliance Report and answered questions from the Board Members.

**Overview of Crisis Services**

- Michael McAuley, North Sound BH-ASO Clinical Manager

The NS BH-ASO Clinical Manager gave an overview of Crisis Services. Both the Executive Director and Clinical Manager responded to the questions from the Board members. The Crisis System metrics will be explored further in upcoming board meetings and detailed reports will be made available.

**Report from the Finance Officer**

The Report from the Sr. Accountant was given; it was noted the finance statements for both the Behavioral Health Organization (BHO) and the ASO operations were covered.

Questions from Board members were answered.

**Report from the Governance Operations Committee**

The Chair noted there was discussion regarding the future Governance and Operations Meetings be extended to one and a half hours versus one hour; and possibly reducing the time of the Full Board meeting by ½ hour.

*All matters listed with the Consent Agenda have been distributed to each Member for reading and study, are considered to be routine, and will be enacted by one action of the Executive Committee with no separate discussion. If separate discussion is desired, the item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Member.*

**Consent Agenda****Motion #19-62**

- To review and approve the North Sound **Behavioral Health Administrative Services Organization** claims paid from October 1<sup>st</sup>, 2019, through October 31<sup>st</sup>, 2019 in the amount of \$1,315,538.75.  
Payroll for the month of October in the amount of \$190,623.48 and associated employer benefits in the amount of \$76,550.23.
- To review and approve the North Sound **Behavioral Health Organization** claims paid from October 1<sup>st</sup>, 2019, through October 31<sup>st</sup>, 2019 in the amount of \$1,785,121.34.

Anne Deacon moved the motion for approval, Barbra LaBrash seconded, all in favor, motion #19-62 carried.

## Action Items

### *For Executive Committee Approval*

#### Projects for Assistance in Transition from Homelessness (PATH)

##### Summary:

PATH is a federal grant providing outreach to individuals who are homeless and in need of services. The team engages and refers individuals for services they qualify for or are entitled to, such as Veterans Benefits. This program has a team in Snohomish and Whatcom County, both teams are attached to Compass Health. Both contracts require a local match of 33.33%, Compass Health is currently working on finding the match for both projects.

##### **Motion #19-63**

- Health Care Authority-North Sound BH-ASO-Snohomish PATH-19-20 providing homeless outreach in Snohomish County with a maximum consideration of \$167,256 with a term of October 1, 2019 through September 30, 2020.
- Health Care Authority-North Sound BH-ASO-Whatcom PATH-19-20 providing homeless outreach in Whatcom County with a maximum consideration of \$51,761 with a term of October 1, 2019 through September 30, 2020.

Anne Deacon moved the motion for approval, Cammy Hart-Anderson seconded, all in favor, motion #19-63 carried

##### **Motion #19-64**

- North Sound BH-ASO-Compass Health-PATH-19-20 providing homeless outreach in Snohomish and Whatcom Counties with a maximum consideration of \$219,017 with a term of October 1, 2019 through September 30, 2020.

This motion was tabled until North Sound BH-ASO can receive further clarification regarding the matching funds. It will be discussed again during the December meeting.

#### Professional Service Agreement

##### Summary:

Dr. Glenn Lippman is our contracted Consultant Medical Director. Health Care Authority requires the North Sound BH-ASO to have a Medical Director. Dr. Lippman is available for telephone consultation for up to five (5) hours per week.

##### **Motion #19-65**

- North Sound BH-ASO-G. Lippman M.D.-PSC-20 for the provision of consulting Medical Director services. The maximum consideration on the contract is \$45,000 with a term of January 1, 2020 through December 31, 2020.

Ken Dahlstedt moved the motion for approval, Barbara LaBrash seconded, all in favor, motion #19-65 carried.



**North Sound BH-ASO Strategic Goals****Summary:**

The North Sound BH-ASO is requesting approval of the NS BH-ASO 2019-2020 Strategic Goals.

**▪ Motion #19-60**

Approve the North Sound BH-ASO 2019 -2020 Strategic Goals as presented.

Ken Dahlstedt moved the motion for approval, Anne Deacon seconded, all in favor, motion #19-60 carried

***For Executive Committee Ratification*****Projects for Assistance in Transition from Homelessness (PATH)****Summary:**

PATH is a federal grant providing outreach to individuals who are homeless and in need of services. The team engages and refers individuals for services they qualify for or are entitled to, such as Veterans Benefits. This program has a team in Snohomish and Whatcom County, both teams are attached to Compass Health. These contracts bridge the period of July 1, 2019 through September 30, 2019.

**Motion #19-66**

- Health Care Authority-North Sound BH-ASO-Snohomish PATH-17-19 Amendment 2 providing homeless outreach in Snohomish County with an increase of \$41,816 for a maximum consideration of \$347,653 with a term of July 1, 2017 through September 30, 2019.
- Health Care Authority-North Sound BH-ASO-Whatcom PATH-17-19 Amendment 2 providing homeless outreach in Whatcom County with an increase of \$12,940 for a maximum consideration of \$108,651 with a term of July 1, 2017 through September 30, 2019.

Barbara LaBrash moved the motion for approval, Anne Deacon seconded, Darcy Cheesman opposed, Russell Wiita abstained, motion #19-66 carried, due to majority vote.

**Motion #19-67**

- North Sound BH-ASO-Compass Health-PATH-17-19 Amendment providing homeless outreach in Snohomish and Whatcom Counties with an increase of \$54,756 for a maximum consideration of \$219,026 with a term of July 1, 201 through September 30, 2019.

No action was taken on this motion. It will be added to the December Action Items after clarification is received.

**Introduction Item: North Sound BH-ASO 2020 Budget**

North Sound BH-ASO Functional Org Chart

Joe gave a brief overview of the BH-ASO 2020 Budget. He noted that there will be a budget hearing during the December meeting.

**Adjourn:** 3:12 p.m.

*Next meeting: December 12th, 2019*

*Respectfully Submitted*



*Joanie Williams*

*Clerk of the Board*

APPROVED